

## School Building Advisory Committee Meeting - May 12, 2014

Attendance: Ken Bassett, Owen Beenhouwer, Vincent Cannistraro, Tim Christenfeld, Buckner Creel, Becky McFall, Steven Perlmutter, Maggy Pietrapaolo, Hathaway Russell, Gary Taylor

Absent: Doug Adams, Peter Sugar

Town approved study to look at choices regarding a Community Center. SBAC will collaborate with the Community Center Study Committee on ideas that involve Lincoln Campus. SBAC unanimously chose Gary Taylor (Moved by Owen and seconded by Ken) to serve as a liaison to attend meetings and regularly reporting relevant information to the SBAC.

[Slides 1 & 2] Two possible pathways for the school.

Charge of this committee:

- Act as Advisory Committee
- Appoint Co-Chair from SBAC
- Feedback/guidance to Administration on draft RFQ and evaluate responses to RFQ
- Guide work of consultant during the course of the study
- Organizing community meetings as part of the option development process
- Elect liaison to Community Center Study Committee

Goals for Consultants:

- Analyze existing information (previous reports)
- Independently assess existing conditions and develop cost estimates for systems and components of building projects
- Develop project scopes including cost estimates, phasing and schedule
- Present information to the community and provide opportunities for community education and input

Community wants to know what the options are and have a sense of cost estimates for those projects. We will ask consultants to help create different scopes of these projects. We need to hear from community what their priorities are.

One goal for Committee is to develop RFQ, put review process in place and hire consultants. What are our intended outcomes? What do we hope to accomplish by end of this process?

Scope of work for consultants. First step is cost of components. Discuss with town and then develop a set of structured phased projects. Final output: Plan A costs X and do A, B, C, etc. Need to consider keeping the door open with respect to the state and MSBA funding.

Provide opportunities for community education and input.

Consultant expertise: Help with communication, big-picture thinker, manage projects, basic knowledge of MSBA process.

#### Basic Agreements:

- Maintain aesthetic of campus
- Bring building up to code. There are some considerations with respect to the McGuire report's definition of "bringing up to code." We aren't going to avoid meeting codes.
- Develop cost estimates by item and system
- Work with the community on the development of a baseline concept that addresses the basic needs of the building and meets code.
- Work with the community to determine priorities that will be used to develop BaselinePlus concepts. Fixing is a catch-up game.

#### Next steps:

- RFQ process - what does process look like/how develop that? Buck will put together draft proposal and we can react to it. Buck will put together a draft of what the desired output would be, thoughts on scope of work, and timeline.

#### Select Co-Chair:

- One idea - person should be architect
- Resume this process next week.